

Clerk: Mrs G Bailey
Dovetails
1 High Street
Napton on the Hill
Southam
Warwickshire
CV47 8NB

☎ 01926 815499
💻 gill.bailey@tinyworld.co.uk

**Napton on the Hill Parish Council Meeting
5th September 2005
Minutes**

Present:

Cllr. A Bean

Cllr. R Coombe

Cllr. D Grant

Cllr. J Line

Cllr. A Watson

Mrs G Bailey (Clerk)

Cllr. N Rock, District Cllr.

8 Villagers

The Chairman, Cllr. Bean welcomed everyone to the meeting and said that it was with great regret that he had to read out the resignation letter of Cllr. Bernard Alsop. Unfortunately, Cllr. Alsop felt that he had to tender his resignation because he felt that the amount of time that he spent working on Parish Council affairs had detracted from his input into his own Company.

1. Open Session

Parishioners of Napton on the Hill are invited to address the Council and Mr Ley began by mentioning Item 7.1 under 'Planning' and the Napton Brickworks Site. Mr Ley said that he was under the impression at the Public Seminar held by the Developer's of the Site, specifically to canvas the local viewpoint, that Parishioner's and Parish Councillor's were unanimous in their favour of developing the Site. He went on to say that he felt that the article regarding the proposed development of the Site in the Parish Magazine by Cllr. Nigel Rock could be construed as ambiguous. Cllr. Bean responded by saying that the Parish Councillor's who were representing the Parishioner's in Napton were in favour of the development, in principle. However, the Planning Application which was received was objected to because of the density and design of the buildings which were proposed.

Cllr. Rock confirmed that although most Parishioner's would like development on the Site, he had responded to the comments which had been received and collated by the P.C. at the Public Seminar and which had been forwarded to S.D.C. for their attention. Cllr. Rock advised that he had written a letter to S.D.C. and all the correspondence regarding this proposal had then been sent to the Planning Inspectorate.

There followed a discussion regarding this matter and Mr Sleight advised that he had attended the Planning Meeting at Wellesbourne when this particular Application was discussed. Mr Sleight confirmed that the S.D.C. Officer's recommended that the proposal be rejected and that it was not suitable in its current format.

Mr Ley also went on to mention the highways problems associated with the Howcombe Lane Development and Cllr. Bean responded by confirming that W.C.C. had assured the P.C. that they would endeavour to request the Developer's to re-instate Poplar Road at the earliest opportunity. Cllr. Grant confirmed that photographs had been taken of Poplar Road before the Contractor's commenced on Site and that Site Meetings had been held regarding this issue. However, Cllr. Grant pointed out that if both S.D.C. and W.C.C. did not have any funds available in their budgets, it was difficult to progress the

| | | |
|-----------|--|---|
| | <p>matter. There followed a short discussion regarding this subject.</p> <p>Mr Pardoe raised the matter of the Variation of Condition 5 of Planning Permission 01/01706/OUT in respect of the Allotment Site Land NE of Poplar Cottages. Mr Pardoe advised that he had sold his property and was renting a property in Napton with the intention of moving into one of the properties on the Howcombe Gardens Development. Mr Pardoe went on to say that he was unable to move into the property until the highways issues were resolved, which could mean that potentially this could be put back to November. There followed a discussion regarding this matter and Cllr. Rock agreed to have a word with Mr Pardoe in respect of a way forward to expedite a speedy removal and to improve the communication channels between all the parties involved.</p> | |
| 2. | <p>Apologies For Absence</p> <p>None were received by the Clerk.</p> | |
| 3. | <p>Declaration Of Interests Personal Or Prejudicial</p> <p>Cllr. Coombe declared an interest in Item 15, Cllr. Line declared an interest in Item 7.12 and Cllr. Watson declared an interest in Item 17.</p> | |
| 4. | <p>To approve and sign the minutes of 4th July 2005.</p> <p>Cllr. Line requested that under Item 18, on the tenth line down that 'was then invited to' be inserted between 'then' and 're-joined'. Cllr. Bean altered the true copy and initialled same. Subject to the foregoing alteration, the Minutes were approved as a true record and this motion was approved by Cllr. Coombe and seconded by Cllr. Line.</p> | |
| 5. | <p>Matters Arising</p> <p>Cllr. Bean asked the Clerk whether she had received any correspondence regarding the removal of the flower tubs along Poplar Road. The Clerk confirmed that she had raised the matter with Highways and they would deal with the matter.</p> | |
| 6. | <p>Monthly Financial Report</p> <p>6.1 <u>To note receipts:</u></p> <p>6.1.1 Interest from H.S.B.C. Current Account - £1.24 & £0.48</p> <p>6.2 <u>To note and approve payments:</u></p> <p>6.2.1 Mrs G Bailey – Clerks Salary by standing order - £450.91</p> <p>6.2.2 Inland Revenue – Nat. Ins. & Tax for G A Bailey - £74.17</p> <p>6.2.3 Powergen Energy plc – Street Lighting to 31/3/05 - £173.91</p> <p>6.2.4 Southam Office Supplies. – Laminating/Purchases - £8.85</p> <p>6.2.5 Allianz Cornhill – Additional Insurances (S/Field) - £75.16</p> <p>6.2.6 Peter Clifton Assoc. – Sports Pavilion Tenders - £381.88</p> <p>6.2.7 Southam Office Supplies – Office Supplies - £127.91</p> <p>6.2.8 Mrs G Bailey – Back Pay from April 2005(23p per hr) - £39.71</p> <p>6.2.9 Towcester Building Supplies – Supplies for S/Field - £454.41</p> <p>6.2.10 A Eadon's 1st Impressions – Grass Cutting (Cut No. 9) - £408.90</p> <p>6.2.11 Warwicks. Training Partnership – Training of Cllr.'s - £75.00</p> <p>6.2.12 W Robinson – Internal Audit of Parish Accounts 04/05 - £54.00</p> <p>6.2.13 Severn Trent Water – Supply to Napton Glebe - £55.06</p> <p>6.2.14 B & W Hire – Hire of Mobile Toilets - £45.82</p> <p>6.2.15 A Eadon's – Grass Cutting (Cut No.10) & Spraying - £461.78</p> <p>6.2.16 B.T. – Telephone & Internet Charges for Clerk - £147.42</p> <p>6.2.17 Clement Keys – External Audit of Books 2004/05 - £881.25</p> <p>6.2.18 Marton Dump Trucks – Works on Sports Field - £35.25</p> <p>6.2.19 Electro Mech Factors Ltd – 2 Batteries for Mowers - £48.76</p> <p>6.2.20 A Eadon's 1st Impressions – Grass Cutting (Cut 11) - £408.90</p> <p>6.2.21 G French – Repair to Lawn Mower (S/Field) - £28.69</p> <p>Cllr. Grant mentioned that Item 6.2.9 was the invoice for the slabs used around the tennis court area at the Sports Field. The</p> | <p>V.A.T.</p> <p>£ 8.28</p> <p>£ 1.32</p> <p>£ 56.88</p> <p>£ 19.04</p> <p>£ 67.68</p> <p>£ 60.90</p> <p>£ 8.02</p> <p>£ 68.78</p> <p>£ 21.96</p> <p>£131.25</p> <p>£ 5.25</p> <p>£ 8.53</p> <p>£ 60.90</p> <p>£ 4.27</p> |

Clerk was asked to write a thank you note to Andy Burgess who had carried out this work.

Cllr. Grant went on to say that both mowers which had been purchased for the Sports Field had now been re-furbished by George French and there were several invoices which needed to be paid for the parts.

Cllr. Grant mentioned that he and the Clerk would liaise regarding the water bill from Severn Trent i.e., Item 6.2.13.

6.3 To note bank balances, reconciliation & Receipts & Payments Noted – Documentation was available for Parishioner's to view.

6.4 To note budget monitoring statement (incl. Sec. 137) Noted – Documentation was available for Parishioner's to view

6.5 To discuss the content of the Internal/External Auditor's Report The Clerk mentioned the Internal Auditor's report which had been undertaken by the Clerk at Stockton and explained several items in the report, so that Councillor's were aware of the situation.

7. Planning

7.1 Napton Brickworks, Brickyard Road, Napton on the Hill
App. No. 04/01653/FUL – Reclamation and redevelopment of derelict site to provide 56 live/work units. Improvements to canal side, landscaping, footpaths, access & holiday accommodation. Letter to SDC.

7.2 Land adjacent to The Wharf, Welsh Road, Marston Doles, Southam.
App No: 04/04054/FUL: Proposed mooring basin for 158 berths, service building, new vehicular access and associated development. NPC has no objections, but has expressed concern over traffic movements during construction.

7.3 Granary Stables, Tomlow Road, Stockton. App No: 05/00598/FUL: Erection of a boarding cattery & App. No. 05/01373/FUL: Construction of Cattery and ancillary accommodation at rear of existing buildings. S.D.C. has granted permission.

7.4 The Elms, Vicarage Road, Napton on the Hill. App. No. 05/01203/FUL. Erection of two storey pitched roof side extension. S.D.C. has granted permission.

7.5 Lake View Farm, Napton on the Hill. App. No. 05/01010/FUL. New general purpose building. S.D.C. has granted permission.

7.6 Greensea, School Hill, Napton on the Hill. App. No. 05/01171/FUL. Modification to planning approval 01/03383/FUL to provide spiral staircase access to second floor kitchen – sighting in relation to adjacent property and external render colour. Correspondence sent to S.D.C.

7.7 Land Off, Shuckburgh Road, Napton on the Hill. App. No. 05/01262/AGNOT. Erection of timber clad, steel portal frame, dry folder store. NPC has no objections to this proposal.

7.8 25 Hillside Croft, Napton on the Hill. App. No. 05/01409/FUL. Proposed construction of bedroom and shower room above existing garage. S.D.C. has granted permission.

7.9 Allotment Site Land NE of Poplar Cottages, Poplar Road, Napton on the Hill. App. No. 05/01401/REM. Erection of Conservatories to Plots 1-4 & 8-11. S.D.C. has granted planning permission.

- 7.10 Police House, Southam Road, Napton on the Hill. App. No. 05/01627/FUL. Proposed alterations & extensions to existing house. S.D.C. has granted permission.
- 7.11 Allotment Site Land NE of Poplar Cottages, Poplar Road, Napton on the Hill. App. No. 05/01720/VARY. Variation of Condition 5 of Planning Permission 01/01706/OUT to allow occupation of the dwellings before highway improvement works have been carried out at the junction of Poplar Road and Howcombe Lane and on the north side of Poplar Road in the vicinity of the site.
- 7.12 Land at rear of Crossroads Garage, Tomlow Road, Stockton. App. No. 05/01980/FUL. Retrospective application for the retention of a mobile home, decking and fencing.
- 7.13 Church Leyes Farm, Napton on the Hill. App. No. 05/02310/AGNOT. Erection of a clear span steel framed agricultural building.

Appeals

Sunny Bank, Poplar Road, Napton on the Hill. D.o.E. Ref. No. APP/J3720/A/05/1176896. Planning Appeal – Written Representations. Appeal Dismissed.

Napton Brickworks, Brickyard Road, Napton on the Hill. D.o.E. Ref. No. APP/J3720/A/05/1179808 – Planning Appeal – Written Representations. Correspondence available on request.

R & N Plant Specialists, Tomlow Road, Stockton. D.o.E. Ref. No. APP/J3720/A/05/1180914. Planning Appeal – Written Representations.

Dog Lane Fishery, Dog Lane Fisheries, Dog Lane, Napton on the Hill. D.o.E. Ref. No. APP/J3720/A/05/1182832. Planning Appeal – Written Representations.

All the above Applications can be viewed at the Clerk's House.

Cllr. Grant asked if the Clerk had received any documentation regarding the Dog Lane Fishery Appeal and the Clerk responded that she had not.

8. Highways

- 8.1 To discuss the abolishment of Section 136 Payments and Napton Parish Council's stance regarding the discontinuation.
- Cllr. Bean confirmed that Councillor's would attend a meeting held by the S.L.C.C. at Napton Village Hall on 12 September 2005 regarding the above subject. Cllr. Bean advised that Paul Ogden from S.D.C. would give a presentation to the meeting and he would explain why they had withdrawn the Section 136 payments. Cllr. Bean went on to explain the background to the withdrawal and why N.P.C. would try and persuade S.D.C. to reconsider their decision.
- 8.2 To discuss notes received from N Rock regarding Napton Water Tank
- There followed a discussion regarding an e-mail which Cllr. Rock had sent to the Clerk regarding the above and a meeting which he and two Parish Councillor's had attended with the Contractor's of Severn Trent, regarding the re-instatement works which were required.

9. Sports Field

9.1 To receive a report from Cllr. Grant.

Cllr. Grant advised that Peter Clifton, the Quantity Surveyor acting on behalf of the P.C. had been away on holiday and would approach various Contractor's regarding the extra works required on his return.

Cllr. Grant went on to say that it was nice to see that a Senior Football Team was now playing on the Football Pitch at the Sports Field and that they had had their first league match. Cllr. Grant also mentioned that a Netball Team had been formed and were playing on Monday evenings.

Cllr. Grant suggested that the P.C. organise a meeting with Sport for Napton regarding the maintenance issues which needed to be resolved.

Cllr. Grant also suggested that the heap of soil which had been put on the banks needed to be re-distributed and asked if there was any money in the budget to carry out this work. It was agreed by Councillor's that there was funding left over in the budget and G.L. Clewes would be instructed to carry out the necessary works. Cllr. Grant agreed to progress this matter.

Cllr. Bean advised that there was the possibility of the P.C. purchasing a pedestrian mower and suggested that Cllr. Grant raise this matter at the next Sport for Napton meeting.

Cllr. Grant mentioned that the Sports Field had been entered for a competition following on from the grant that had been awarded from Biffa. The result of the competition winner will be known at the end of the month.

Mr French advised that the P.C. will have to make a provision for the maintenance of the second mower in the future and that it was important that proper instruction be given to those people who operate the machinery.

9.2 To discuss security/vision splays of access points in Sports Field.

Cllr. Grant mentioned his concern for the children who walk out of the Skateboard Park on the corner of the Sports Field and said that the vision splay made it extremely difficult to see traffic coming and going along Dog Lane.

Following a discussion regarding safety issues surrounding this area, it was agreed that a further access point be created by providing a pedestrian gate. The existing gate would then be locked and made secure for vehicle access only, when necessary. This motion was proposed by Cllr. Coombe and seconded by Cllr. Watson.

| | |
|------------|--|
| 10. | <p>Playing Field</p> <p>10.1 To receive a report from Cllr. Watson/Cllr. Coombe.</p> <p>Cllr. Coombe advised that the Playing Field Committee had been given a budget and they proposed to spend £6,000 on a new climbing frame to replace the equipment which had been condemned as dangerous. The Clerk confirmed that details of this proposal were currently being circulated.</p> <p>Cllr. Grant advised that the School had contacted him with regard to the work which was due to be carried out at the rear of the Playing Field. Cllr. Grant went on to advise that Agri-Services would be carrying out the land drainage works.</p> <p>10.2 To discuss the ownership of the boundary fence between Mill View and the P. Field.</p> <p>Cllr. Coombe advised that the question regarding ownership of the boundary fence between the above properties had transpired following a meeting with Mrs Harris, the owner of Mill View, who thought that the fence belonged to her.</p> <p>The Clerk advised that she had been in contact with Peter Rollason, the Parish Council Solicitor and asked him to look at the Deeds for the Playing Field. Unfortunately, there was not a detailed plan attached the Deeds, however, Mr Rollason would try and find out whether the Land Registry could provide any further information. The Clerk was asked to contact Mrs Harris and apprise her of the situation.</p> |
| 11. | <p>Development at Poplar Road – Howcombe Gardens</p> <p>11.1 Review current situation, including Affordable Housing</p> <p>Cllr. Bean advised that Councillor's had attended a meeting with the P.C. Solicitor regarding various issues in respect of the above and that Mr Rollason would be writing to the Developer's Solicitor and we were awaiting a response from them.</p> <p>11.2 To discuss the highway situation in respect of Poplar/Brickyard Road</p> <p>Cllr. Bean confirmed that this Item had been covered in the 'Open Section' of the meeting.</p> |
| 12. | <p>Parish Plan</p> <p>12.1 To receive a report from Mr Jim Sleight – Chairman Steering Group</p> <p>Mr Sleight advised that he had received the first tranche of reports from the Company who were analysing the data and he was very pleased with the results.</p> <p>Mr Sleight went on to advise that the Steering Group was due to meet on 26 September 2005.</p> |
| 13 | <p>Open Items</p> <p>13.1 Councillors to note actions and status. – Noted.</p> |
| 14. | <p>Correspondence</p> <p>14.1 To note correspondence listed in the correspondence log & email log.</p> <p>Noted – Documentation was available for Parishioner's to view</p> |

- 14.2 Discuss letter received from B.T. regarding proposals to re-align payphone provision to meet consumer demand

Following a short discussion, it was agreed that the Clerk contact B.T. regarding their suggestion to convert the pay-phone opposite the King's Head to a cashless payment option. The Clerk was asked to acknowledge the letter sent by B.T.

- 14.3 To discuss letter received from S.D.C. regarding Parish Elections

Following a short discussion, it was agreed that the Clerk write to S.D.C. stating that the P.C. were disappointed that they would have to fund their own elections as well as the bi-elections in future. It was suggested that the Clerk write to Les Topham, with a copy to John Maples, M.P.

15. Napton Village Hall

- 15.1 To discuss a joint venture between the above parties to build a new Pavilion/Village Hall at the Sports Field

Cllr. Coombe left the meeting for the duration of this discussion.

Cllr. Grant advised that Mark Hadley had raised the question of a joint venture between the two parties some time ago and this item was placed on the Agenda following these discussions. The Clerk was asked to contact Mr Hadley and suggest that he contact the Village Hall and ask whether they would consider a combined project. The Clerk agreed that she would do this.

Mr Sleight suggested that it might be a idea to hold a consultation with Parishioner's and ask for their views and that a combined project might attract additional grant funding.

- 15.2 To discuss funding requirements and how to proceed

Cllr. Grant stated that he was surprised that the Village Hall Management Committee had contacted the Chair and advised that the P.C. could not have copies of the Minutes in future. Following a short discussion regarding this topic, it was agreed that the P.C. would need to receive answers to the questions that they had asked following the original application from the V.H.M.C. for assistance with funding.

Cllr. Watson stated that she was under the impression that the legal dispute over the boundary hedge had been resolved and, therefore, there was no reason for the V.H.M.C. to withhold the Minutes.

It was agreed to make this an agenda item for next month.

16. Councillor's Items

- 16.1 Councillor's to note particular concerns over the last month.

Councillor Bean

Cllr. Bean advised that the Blue Lias Ring Committee had devised a number of walks in the area and that brochures were available from the local Pub's, Garage, P.O. and the Victory Club. Cllr. Bean went on to say that there would be the launch of this project at the Library in Southam on Saturday, 10th September, between 10.00 a.m. and 12.00 Noon.

Councillor Coombe

Cllr. Coombe advised that she was to attend a meeting with youngsters in the Village regarding the possibility of providing a 'Teen Shelter' in the Skateboard Park.

Councillor Grant

Cllr. Grant suggested that the P.C. needed to consider the grass cutting tenders in the near future and that they should be received prior to the end of November. The Clerk was asked to place this item on the agenda for next month.

Cllr. Grant advised that there was water emanating from the triangle of land at the top of Howcombe Lane which was running down the lane. Cllr. Grant went on to say that Corrillion had repaired the drain at the beginning of the year however, it had not been done correctly and work on the drain needs to be expedited as soon as possible. The Clerk was asked to contact Highways regarding this issue.

Cllr. Grant went on to suggest that the Clerk request that the Jetters come out and clear the drains of all the debris which has accumulated from the recent storms because 75% of the drains in the Village had grass growing out of them.

Cllr. Bean went on to say that he had been asked to carry out a survey of the drains in the Village, however, he confirmed that he could not carry out this task because 75% of the drains were blocked.

The Clerk was asked to copy Mr J Appleton, County Councillor with any relevant correspondence.

The Clerk was also requested to contact Anne-Marie Grace and request a meeting to progress the issue of pedestrian access down Fells Lane.

Councillor Line

Cllr. Line asked if the Clerk could contact Mr Hitman, the new owner of the Brickyard Site regarding the road between the A425 and the old Brickyard Lane and advise him of the level of dumping within the site and that it might encourage an encampment of travellers.

17. The Old School

- 17.1 To discuss correspondence received in connection with the above Cllr. Watson left the meeting for the duration of this discussion.

Following a short discussion, it was agreed that this item be placed on the agenda for next month.

18. Street Lighting in the Village

18.1 To discuss street lighting and a uniform approach to replacement when

The Clerk read out a letter that she had received from Mr P Camps, a resident in Dog Lane and this letter is attached to these Minutes as Appendix A.

Following a short discussion, the Clerk was asked if she would contact S.W.H.A. and request that they look into the matter.

Cllr. Watson stated that she felt that it would be a good idea if there was an overall policy in place for future reference for the P.C. and subsequent Councillor's to refer to regarding a uniform approach to lighting in the Village. Cllr. Watson agreed that she would take this project forward and report back to Council.

19. Resignation of Parish Clerk

19.1 To discuss the appointment of a new Parish Clerk
This subject was briefly discussed and it was agreed that Councillor's on the Employment Committee would hold a meeting to progress this matter.

20. Dates of Forthcoming Meetings

Councillor Bean thanked everyone for attending the meeting and confirmed that the next P.C. meetings would be on the dates noted below.

20.1 3rd October 2005 – Parish Council Meeting

20.2 7th November 2005 – Parish Council Meeting

Signed

Dated