

**Napton Village Hall –
The Crescent, Napton-on-the-Hill, Southam CV47 8LS**
Registered Charity Number 522969

Hire Agreement

This agreement is made between the Trustees of Napton Village Hall and the Hirer. The Trustees agree to permit the hirer to use the premises for the purpose and period(s) stated below, and the hirer agrees to comply by the Standard Conditions of Hire.

Date(s) & Times Required:

Hirer's Name/Organisation:

Address:

Telephone:.....Mobile.....email.....

Fees: Hire Fee	£	Cheques payable to: Napton Village Hall
Deposit	£	Payable upon signing this agreement
Special Deposit	£	Returned if the hall is left in good condition
Balance	£	Payable one week before the event

Payment is to be sent to the Treasurer, 3 Butt Hill, Napton CV47 8NE – Tel: 01926 812174

Premises Rooms required:

Main Hall / Jubilee Room / Committee Room 1/ Comm.2 / Grounds booked (delete n/a)

Purpose of hire: Public or Private – please see note 20 if serving alcohol.

Signed on behalf of The Trustees

Date

Signed by the Hirer

Date